

**NETWORK COMMUNICATIONS, INC.**  
**New Store Setup**

Fax this form to Network Communications, Inc. at 800-948-5965 (fax)  
Or mail to: 1717 Pierce St. Ste. 200  
Sioux City, IA 51105  
Call NCI at 1-888-638-2462 with any questions

<b>Current Wholesale Distributor:</b> _____ <b>Account #</b> _____
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Store Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Manager Clerk #: \_\_\_\_\_ **1 - 4 numeric characters**

This is for the Verifone terminal. Only the manager is allowed to change settings on the terminal.

Website Username: \_\_\_\_\_ Website Password: \_\_\_\_\_

E-mail: \_\_\_\_\_

RETAIL/RESALE EXEMPTION #: \_\_\_\_\_ **(REQUIRED)**

INVOICE PREFERENCE:    **Email** / **Fax** / **Mail**    **(Please circle one)**

Clerk # Function:    Enable or Disable    **(recommend Enable)**

(Enabled will ask for a clerk # to be entered for every transaction in order to track sales by clerk Disabled – you won't see this prompt)

UPC Code required:    Yes     No

Store Hours:            **Open Time:** \_\_\_\_\_            **Close Time:** \_\_\_\_\_

Receipt Header Line 1: \_\_\_\_\_ **(39 Characters)**

Receipt Header Line 2: \_\_\_\_\_ **(39 Characters)**

Receipt Header Line 3: \_\_\_\_\_ **(39 Characters)**

Receipt Header Line 4: \_\_\_\_\_ **(39 Characters)**

Receipt Footer Line 1: \_\_\_\_\_ **(39 Characters)**

Receipt Footer Line 2: \_\_\_\_\_ **(39 Characters)**

Receipt Footer Line 3: \_\_\_\_\_ **(39 Characters)**

Receipt Footer Line 4: \_\_\_\_\_ **(39 Characters)**

These are any message lines you would like to appear at the top and/or bottom of the receipt.

**ACH invoice reporting available via website. Hard copy available upon request**